



Financial Policy Disclosure

Patients are responsible for the payment of all services provided by Georgia Hemorrhoid Institute. The Financial Policy Disclosure is provided to clearly delineate our requirements for payment for healthcare services provided to our patients. The Financial Policy and Disclosure allows us to provide healthcare services in an efficient manner.

Self-Pay Policy

- ◆ Self-pay patients, will be required to pay for office visits and all healthcare services before these services are rendered.
- ◆ We have a specialized financial counselor available who can discuss payment plans and all financing options available such as Care Credit.

Insurance Policy

- ◆ If you have health insurance, we will file for insurance coverage for you prior to rendering services. This requires us to collect your insurance information and ensure that it is accurate and up to date.
- ◆ You will be the responsible party at the time of service for all office visits and healthcare services not covered by your insurance company.
- ◆ We are required to collect deductible, co-payments, and coinsurance at the time services are rendered.
- ◆ Occasionally, we may need your assistance in working with your insurance company to ensure coverage for your office visits and healthcare services.

Ultrasound Policy

Frequently patients require an ultrasound for diagnosis. Ordinarily we will contact your insurance company and verify your benefits period if your insurance company requires A copayment or payment that applies to your deductible, we will collect for these fees when services are rendered.

In order to provide service to you in the most efficient manner possible, we ask for your assistance by:

1. Providing us with current and updated information on yourself and on your insurance company.
2. Presenting an updated photo identification card and insurance card when charges are made.
3. Payment at the time of service for all appropriate amounts including your deductible, co-payment, coinsurance, or the entire amount if you are a self-pay patient.

In order for us to provide the best and most compassionate healthcare possible, we ask that you do not discuss financial issues such as your account balance with the medical staff or other patients. We will have a dedicated administrative assistant available for discussion of all financial aspects of your care.